

# All Occasions Party Rentals, Inc.

*From Moments to Milestones ... We Rent for Your Event!*

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## Votive Candle Tree Instructions

Each tree consists of the following pieces:

- 1 Base
- 2 Trunk sections – one with a pin end and a sleeve end and one with two sleeve ends
- 1 Tree top, consisting of two pieces already assembled
- 6 Wire hanging votive glass holders
- 12 Glass votive candle holders
- 12 tea light candles (if ordered)

To set-up the tree:

1. Place the base on the ground at the location where the tree is to be used; it must be a location that is flat and away from high traffic areas and combustible objects. Do not assemble the tree and then carry it to the location as it can come apart when moved.
2. Assemble the trunk – insert the trunk section with the pin end into the trunk section with the sleeve ends and tighten the screws. Slide the trunk over the base and tighten screw.
3. Place the tree top onto the trunk and adjust as needed. Tighten the screws.
4. Hang the 6 wire votive glass holders from the 6 hooks on the tree top. Put the candles into the glass votive holders and carefully drop these into

the holders. There are 6 hanging holders and 6 holders already attached to the tree top.

To avoid extra charges for missing or damaged items, count all the tree components before returning and package them in the original containers. There will be additional charges for missing items or containers.